

DRAFT DOCUMENT

TOWN OF WEBSTER

November 3, 2021 Board Meeting Minutes



Members/Staff Present: Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Kelly Donaldson, Allan Grant, Danell Moses; Town Clerk Debbie Coffey

Absent: Attorney Will Morgan

Public Present: None

BOARD OF COMMISSIONERS MEETING

The Webster Board of Commissioners met via zoom on Wednesday, November 3, 2021, at 5:15 p.m. for the regularly scheduled monthly board meeting.

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Young moved to approve the agenda, amended to include approval of The Resolution to Honor Allan Grant under New Business. Commissioner Davis seconded. Motion carried.

Approval of Minutes: The minutes of the October 7, 2021 Board Meeting were emailed prior to the meeting for review.

MOTION: Commissioner Young moved to approve the minutes. Commissioner Donaldson seconded. Motion carried.

CONSENT AGENDA

Financial Report:

September financial statements were provided prior to the meeting. October transactions currently include income of \$5,060.33 and expenses of \$6,137.92. Account Balances as of today are:

\$ 143,842.41 - Checking

\$ 85,508.95 - Elite Plus Money Market

MOTION: Commissioner Moeses moved to approve the Consent Agenda. Commissioner Young seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- Thank you notes were sent to women who sent the historical Webster Cookbook to the Town.
- Two building permits were issued for the R1 District for the month of September.
- The TWSA Wastewater Covid-19 Testing Report shows the viral concentration has decreased over the last week. There are also no transmission alerts for our area at this time. Wastewater testing is scheduled through the end of the year, and TWSA may continue the test after that time if asked to do so.
- Mayor Rodes mentioned that several properties may be available for sale in the near future.



- Mayor Rodes and Commissioners Moses and Young were re-elected yesterday. Dale Collins was the leading write-in candidate to fill the seat being vacated by Commissioner Grant.
- Oaths of Office will be administered via Zoom at the December meeting.

Council Members' and Clerk's Reports:

- Commissioner Young reported attending a Trails and Greenway meeting. There has been some shifting in committee members with Mike Poston attending on behalf of the county. The Jackson County Pedestrian Plan may see work on some of the top scoring projects, including a connector path along Hwy 107 joining Cullowhee Valley School and the Jackson County Recreation Park, eventually connecting to WCU. The Webster projects to create a crosswalk and improvements to Buchanan Loop may be considered when NCDOT has a future project in the area.
- Commissioner Moses reported a positive interaction with John Jeleniewski on a matter unrelated to the Town, and appreciated his professionalism in the situation.
- Commissioner Donalds reported that the residence repairing cars on Buchanan Loop has several vehicles in his drive. Mayor Rodes will contact the property owner again concerning this violation.

OLD BUSINESS

1. **Land Use Plan:** The survey is live and will remain open through November 16th. At this time ten responses have been received. Postcards were mailed to all residents to encourage participation in the survey and input on the plan.. TWSA Director Daniel Manring has submitted comments following his review of the plan. The Planning Board will meet on November 18th, and has advertised the meeting to encourage public dialogue on the plan at the beginning of the meeting.
2. **ARPA Funding:** The clerk attended four webinars hosted by UNC SOG for ARPA reporting and approved uses. Webster does not meet the criteria as a Qualified Census Tract for using funds for a recreational project, but additional uses may be approved in the future. The funds do not have to be encumbered until December 31, 2024.

NEW BUSINESS

Resolution of Appreciation for Allan Grant's Twenty Years of Service as Webster

Commissioner: Commissioner Grant has faithfully served this community in many capacities throughout the past decades. He has served faithfully as Commissioner, educator, and activist and has been an asset to the Town. Commissioner Grant was presented a Certificate of Appreciation, framed Resolution, and flower basket as a token of appreciation for his service.

MOTION: Commissioner Moses moved to approve The Resolution of Appreciation for Allan Grant's Twenty Years of Service as Webster Commissioner. Commissioner Young seconded. Motion carried.

ADJOURNMENT

MOTION: Commissioner Grant moved to adjourn. Motion carried. The meeting adjourned at 6:15 p.m.

Next Meeting: Wednesday, December 1, 2021, via Zoom Meeting at 5:15 pm.



Tracy Rodes, Mayor

Debbie Coffey, Town Clerk