



**TOWN OF WEBSTER**  
**October 6, 2021 Board Meeting Minutes**

**Members/Staff Present:** Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Kelly Donaldson, Danell Moses; Town Clerk Debbie Coffey; Attorney Will Morgan

**Members Absent:** Commissioner Allan Grant

**Public Present:** None

*BOARD OF COMMISSIONERS MEETING*

The Webster Board of Commissioners met via zoom on Wednesday, October 6, 2021, at 5:15 p.m. for the regularly scheduled monthly board meeting.

**Call to Order/Ethics Statement:** Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

**Approval of Agenda:**

*MOTION: Commissioner Young moved to approve the agenda. Commissioner Moses seconded. Motion carried.*

**Approval of Minutes:** The minutes of the September 1, 2021, Board Meeting were emailed prior to the meeting for review.

*MOTION: Commissioner Moses moved to approve the minutes. Commissioner Young seconded. Motion carried.*

*CONSENT AGENDA*

**Financial Report:**

August financial statements were provided prior to the meeting. September transactions currently include income of \$11,834.05 and expenses of \$8,956.96. Account Balances as of today are:

\$ 143,330.15 - Checking

\$ 85,505.32 - Elite Plus Money Market

*MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Young seconded. Motion carried.*

*ADMINISTRATIVE REPORTS*

**Mayor's Report:**

- Mayor Rodes attended the Southwestern Commission RPO/TAC meeting last Monday. Russ Harris was voted as Executive Director of the Southwestern Commissioner to replace Sara Thompson, who accepted a position with Dogwood Health Trust. NCDOT will postpone or scale back projects due to funding shortages; however the Hwy. 107 project was funded prior to the cut-backs.
- A condolence card has been sent to Dillsboro Mayor David Jones in the loss of his son.
- The Covid Wastewater Report shows a slight decrease since the spike at the first of September. The numbers fluctuate due to tourism numbers.
- Fall decor has been added around town hall.
- One building permit has been issued for the Hollywalk area.



- The Buchanan Loop resident that was repairing cars along the road frontage has cleaned up the area and moved the cars to the side yard. The 'For Sale' sign on the Penland property has been removed.
- Rusty Ellis will attend the December 1, 2021, meeting to discuss future park projects. Tom Stribling has not responded to requests to attend.
- Several areas in town are in need of landscaping services, including blowing the grass and leaves from in front of Town Hall, and additional cleaning at the Veterans Monument prior to Veteran's Day. Mayor Rodes reported that the Redbud tree at the monument does not appear to be healthy. Commissioner Davis recommended staking it to encourage straight growth and giving it until Spring to fill in. The curve on Webster Road has accumulated debris that needs to be removed. Mayor Rodes will contact Elite Landscaping to perform these additional services.
- Mayor Rodes and Commissioner Young have completed the required Campaign Finance training required by the state. Commissioner Grant did not file for reelection, leaving one seat on the board vacant. Mayor Rodes would like to honor his many years of service at the November meeting.
- A copy of The Webster Cookbook was received in the mail today. It was mistakenly mailed to the Webster, New Hampshire Historical Society, who kindly forwarded it to the Town address. Mayor Rodes will send letters of appreciation for the donation of the book and to the person who forwarded to our address.

#### **Council Members' and Clerk's Reports:**

- Commissioner Young attended the NCDOT Safe Routes to School Meeting with representatives from county government, law enforcement agencies, and NCDOT. The group looked at the Hwy. 107 project, noting that culverts directing the flow of Mill Creek in the area of Pizza Hut to Lowe's are outdated and will need to be replaced as part of the project. Safe crossing areas from Ingles to Smoky Mountain High School and in the Fairview area need to be addressed.
- Commissioner Moses noted that the grand opening of the new Health Sciences Building at SCC has been postponed due to Covid.

#### *OLD BUSINESS*

1. **Land Use Plan:** Commissioner Young noted that feedback from Rose Bauguess will be incorporated in the Plan with additional public input. The next Planning Board Meeting will focus on developing a sharable format and survey to present to the public in the November meeting. The clerk will provide Public Notice in the Sylva Herald.
2. **ARPA Funding:** The clerk has registered for a six day ARPA class to be held online during the month of October. The reporting deadline has been extended to April 20, 2022.

#### *NEW BUSINESS*

**Halloween Patrols:** Josh Yopp suggested that an additional patrol on Halloween may be beneficial for pedestrian safety.

*Motion:* Commissioner Young moved to approve additional Law Enforcement Patrols for Sunday, October 31. Commissioner Donaldson seconded. Motion carried.



*ADJOURNMENT*

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***MOTION:** Commissioner Donaldson moved to adjourn. Motion carried. The meeting adjourned at 6:10 p.m.*

**Next Meeting:** Wednesday, November 3, 2021, Meeting at 5:15 pm.

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Tracy Rodes, Mayor

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Debbie Coffey, Town Clerk