



TOWN OF WEBSTER
January 06, 2021, Board Meeting Minutes

The Webster Board of Commissioners met remotely on January 6, 2021, via Zoom for a regularly scheduled board meeting at 5:15 p.m.

Members/Staff Present: Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Allen Davis, Kelly Donaldson, Allan Grant, and Danell Moses; Town Clerk Debbie Coffey; and Attorney Will Morgan.

Members Absent: None.

Public Present/Public Comment: None

GENERAL MEETING

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Moses moved to approve the agenda. Commissioner Grant seconded. Motion carried.

Approval of Minutes: The minutes of the December 2, 2020, meeting were emailed prior to the meeting for review.

MOTION: Commissioner Moses moved to approve the Minutes. Commissioner Davis seconded. Motion carried.

CONSENT AGENDA

Financial Report:

November Financial Statements were provided prior to the meeting. December transactions currently include income of \$37,177.84 and expenses of \$6,008.22. Current Account Balances as of today are:

\$ 78,739.57 - Select Business Checking

\$ 85,251.41 - Select Banking and Trust Money Market

MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Donaldson seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- Mayor Rodes reminded the board to continue to be vigilant as Covid numbers are rising and that a new, more transmissible variant of the virus has been identified.
- She expressed concern for all involved in the Capitol Hill riots happening earlier today.
- It was the consensus of the Board for Mayor Rodes to respond to the NCLM Legislative Goals for 2021.



- Wastewater treatment reports from TWSA show a 58% vulnerability score. The data showed an increase in Covid prior to Christmas.
- Mayor Rodes currently serves on the Mountain Projects board, and would like to remind members of the services they provide to our communities, and of potential ways board members can support the program.
- Chad Parker has been made aware of the location of the existing post for the missing Buchanan Loop road sign.

Council Members' and Clerk's Reports:

- Commissioner Young reported that the Planning Board will not meet in January, but will spend the month reformatting the LUP into a shareable document for the Commissioners to review. She suggested that a planning professional review the document content prior to board approval.
- The clerk reported that Bronwyn Burleson will adjust the interest income to correct the negative CD balance shown on the Balance Sheet.
- Commissioner Donaldson noted that the Chamber is working on plans for upcoming events, understanding that dates may be adjusted based on the virus numbers. The county has begun phased vaccinations.
- Commissioner Moses noted that work is almost complete on the outside of the new SCC Health Sciences building and is progressing quickly on the inside.

NEW BUSINESS

1. Organizational Appointments

A. Planning Board Appointments:

1. Jenny Reisinger - term expires on January 6, 2024
2. Walter Turner - term expires on September 5, 2021
3. Will Whitfield (Alternate Member) - term expires on January 6, 2024
4. Tonya Basse (Alternate Member) - term expires on January 6, 2024

MOTION: Commissioner Moses moved to open the floor for nominations for the Planning Board. Commissioner Davis seconded. Motion carried

MOTION: Commissioner Moses moved to nominate Jenny Reisinger, Will Whitfield, and Tonya Basse to serve on the Planning Board with terms expiring on January 6, 2024. Commissioner Young seconded. Motion carried.

MOTION: Commissioner Young moved to close the floor for nominations for the Planning Board. Commissioner Moses seconded. Motion carried.

MOTION: Commissioner Moses moved to appoint Jenny Reisinger, Will Whitfield, and Tonya Basse as nominated. Commissioner Donaldson seconded. Motion carried unanimously by roll-call vote.

B. Board of Adjustment:

Brad Reisinger

MOTION: Commissioner Moses moved to open the floor for nominations for the Board of Adjustments. Commissioner Davis seconded. Motion carried.



***MOTION:** Commissioner Donaldson moved to nominate Brad Reisinger to serve on the Board of Adjustment. Commissioner Young seconded. Motion carried.*

***MOTION:** Commissioner Young moved to close the floor for nominations for the Board of Adjustment. Commissioner Moses seconded. Motion carried.*

***MOTION:** Commissioner Moses moved to appoint Brad Reisinger as nominated. Commissioner Donaldson seconded. Motion carried unanimously by roll-call vote.*

C. Appointment to the Jackson County Trail and Greenway Committee

Brad Reisinger

***MOTION:** Commissioner Donaldson moved to appoint Brad Reisinger to serve on the Jackson County Trails and Greenway Committee. Commissioner Grant seconded. Motion carried.*

2. Budget Amendment #1: A copy of the proposed Budget Amendment #1 was provided prior to the meeting for review. The amendment was necessary due to the receipt of Coronavirus Relief Funds (CRF) granted by Jackson County. Income was increased by \$6325 for a total operating budget of 134,075. Expenditures were increased by the same amount, with adjustments made in GOV: Miscellaneous, and Advertising/Legal Fees, and also in Town Hall: Office Expenses.

***MOTION:** Commissioner Moses moved to approve the Budget Amendment as drafted. Commissioner Grant seconded. Motion carried.*

OLD BUSINESS

1. Jackson County Namesake Resolution: Mayor Rodes drafted the Resolution in Support of Changing the Namesake of Jackson County from Andrew Jackson to Walter S. Jackson. A copy of the resolution was provided prior to the meeting for review.

***MOTION:** Commissioner Moses moved to adopt the Resolution in Support of Changing the Namesake of Jackson County from Andrew Jackson to Walter S. Jackson. Commissioner Young seconded. Motion carried.*

2. Jackson County Municipal Grant: Mayor Rodes spoke to Jake Buchanan, Assistant Superintendent of JCPS prior to Christmas about a Memorandum of Understanding (MOU) to allow the town to place picnic tables on the ballfield property, and then sent background information as a follow-up via email. No additional dialogue has happened. After discussion of the project it was decided the next step would be to have the town attorney contact the county attorney to discuss details of an easement or agreement to grant the town permission to install the picnic tables.

***MOTION:** Commissioner Grant moved to allow Attorney Morgan to reach out to County Counsel to draft the necessary agreements for placement of picnic tables on the JCPS ballfield. Commissioner Young seconded. Motion carried.*

ADJOURNMENT



MOTION: Commissioner Grant moved to adjourn. Motion carried. The meeting adjourned at 6:15 p.m.

Next Meeting:

Wednesday, February 3, 2021, at 5:15 p.m.

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk