

**TOWN OF WEBSTER**  
**July 3, 2019 Board Meeting Minutes**



The Board of Commissioners for the Town of Webster met for a regularly scheduled board meeting at Town Hall, 1411 Webster Road.

**MEMBERS PRESENT:** Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Billie Bryson, Allan Grant, and Danell Moses (arriving after roll call).

**MEMBERS ABSENT:** Commissioner Kelly Donaldson

**OTHERS PRESENT:** Louise Stephens; Town Attorney William Morgan; Town Clerk Debbie Coffey

*GENERAL MEETING*

---

**Call to Order/Ethics Statement:** Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

**Approval of Agenda:**

**MOTION:** Commissioner Grant moved to approve the agenda. Commissioner Young seconded. Motion carried.

**Informal Comments by Public:**

None.

**Approval of Minutes:** the Minutes of the June 3, 2019 Board Meeting were emailed prior to the meeting for review.

**MOTION:** Commissioner Young moved to approve the June 3, 2019 minutes. Commissioner Grant seconded. Motion carried.

*CONSENT AGENDA*

---

**Financial Report:**

May Financial statements have been provided prior to the meeting. June transactions currently include:

Income of \$1,991.75

Expenses of \$5,900.76

Current Account Balances as of July 3rd are:

\$59,408.24 – Checking

\$45,007.40 - Elite Plus Money Market

\$38,334.97 – 48-Month CD

**MOTION:** Commissioner Young moved to approve the Consent Agenda. Commissioner Grant seconded. Motion carried.



*ADMINISTRATIVE REPORTS*

---

**Mayor's Report:**

- Miss Lucy's Picnic will be this Sunday. Mayor Rodes will order the chicken from Ingles, and deliver it, but would like someone else to handle that detail next year.
- Sharon Myers is still in contact with Mayor Rodes with her request for a street light on North River Road near her home due to safety factors. Commissioner Grant stated that he rode down that section of River Road at 2:00 a.m. and also counted cars after 8:00 p.m. one night. He does not feel the safety issues would be improved with a street light, but that they stem from speed and dump trucks on the road during business hours. Commissioner Moses also noted that the street lights provided by the town are for areas where pedestrian traffic is a safety concern.
- In zoning matters, the resident who had previously requested subdivision information is now planning to purchase additional property to meet the one-acre standard to build an additional residential building on his property. The new house being built beside the Pendland home has been approved by the county. Mayor Rodes was also contacted about zoning regulations for swimming pools. There are none at this time.
- Mayor Rodes plans to attend a regional meeting on substance abuse in Bryson City on August 6th. UNC SOG is also offering webinars that are free of charge dealing with this growing problem.
- The Elite Plus Money Market was opened at Entegra Bank, and Cole Simpson's lease deposit has been received.
- Josh Yopp will no longer be providing LEO coverage for Webster, but will be replaced by Jesse Akin.
- The Jackson County Joint Entities will be on July 23rd.
- The Jackson County Municipal Grant final report has been submitted.
- A letter was submitted to Steven Buchanan requesting a speed study for North and South River Road.
- Mayor Rodes requested an update on the Land Use Plan (LUP). During discussion, Commissioner Young stated that it could be put on hold if priority needs to be given to reviewing and updating ordinances. Commissioner Moses said she has a contact that may be of assistance to the Planning Board in finishing the LUP.

**Council Members' Reports:**

- Commissioner Young noted that the Greenway Committee is adding signage at different locations throughout the county, including the ballfield in Webster. The town may need to consider adding trash cans to be picked up by the town as the use of this area increases.
- The Planning Board met last night. Several members of the board were not in attendance due to summer vacations. The main topic of concern expressed by everyone is the speeding issue on North and South River Road. Eric Myers reported to the Planning Board that his wife attended a County Commissioners meeting and that law enforcement personnel did not share this concern. Commissioner Young informed planning board members of the Joint Elected Officials meeting on Tuesday, July 23rd. Steve Williamson with DOT will attend the August 6th Planning Board



meeting, and Dan Harbaugh of TWSA will attend the September 3rd meeting. Mayor Rodes would like Town Board members and the Planning Board to review the Unified Development Ordinance being considered for adoption by Jackson County. Board members should also review the County's subdivision ordinance to determine if it meets Webster's needs and is suitable to be adopted. The Planning Board also expressed concern that the Elite Landscaping invoice for the County Grant Project did not show itemized expenditures and break down costs by area.

---

*NEW BUSINESS*

---

**Budget Amendment #2 for FY 2018-2019**

A copy of the budget amendment was provided prior to the meeting for review.

**MOTION:** Commissioner Moses moved to approve the budget amendment. Changes within the General Operating Budget include increasing advertising and legal notices expenses by \$25 and payroll tax obligations by \$200. The planning, travel, and training budget was decreased by \$225. Commissioner Young seconded. Motion carried.

---

*OLD BUSINESS*

---

1. **CD Management Update:** A Money Market Elite account was opened at Entegra bank for \$45,000.
2. **County Grant Project:** The final report has been submitted to the county for reimbursement. Copies of the request for reimbursement package were also sent to Town Commissioners and Planning Board member, Eric Myers.
3. **Door Hanger Designs:** Commissioner Young has designed a door hanger that could be used for greeting new residents in Webster. The board discussed using the nice graphics with a spot for a hand-written note. This could be used to help create a sense of place and community when the mayor or board members need to contact town residents. The cost is approximately \$40 for 50 cards.  
**MOTION:** Commissioner Moses moved to allow Commissioner Young to choose a picture for the card, report the cost, and order up to 100 cards. Commissioner Grant seconded. Motion carried.
4. **Map Review:** Mayor Rodes reminded the board that the Webster "township" was different from the town borders of Webster. These definitions should be studied by both the Planning and Town boards when reviewing maps.

---

*ADJOURNMENT*

---

**MOTION:** Commissioner Moses moved to adjourn. Motion carried. The meeting adjourned at 6:40 p.m.

**Next Meeting:**

Joint Meeting with Jackson County - July 23, 2019 at 5:30 p.m.

Regular Board Meeting- August 7, 2019 at 5:15p.m.

---

Tracy Rodes, Mayor

---

Debbie Coffey, Town Clerk