



TOWN OF WEBSTER
June 22, 2022 Board Meeting Minutes

The Webster Board of Commissioners met at the Webster Town Hall on Wednesday, June 22, 2022, at 5:15 p.m. for the 2022-2023 Budget Public Hearing, ARPA Budget Proposal Public Hearing, Amendments to the Zoning Ordinance Public Hearing, and Specially Called Meeting.

Members/Staff Present: Mayor Tracy Rodes; Vice Mayor Leigh Anne Young, Commissioners Allen Davis, Kelly Donaldson, Danell Moses, Town Clerk Debbie Coffey

Absent: Commissioners Dale Collins; Town Attorney Will Morgan

Public Present: None

PUBLIC HEARING FOR THE FY 2022-2023 BUDGET

Call to Order/Ethics Statement: Mayor Tracy Rodes called the Public Hearing to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Commissioner Young read the budget summary. No public comment was offered.

***MOTION:** Commissioner Young moved to adjourn. Motion carried. The Public Hearing adjourned at 5:20 p.m.*

PUBLIC HEARING FOR THE ARPA BUDGET

Call to Order/Ethics Statement: Mayor Tracy Rodes called the Public Hearing to order at 5:20 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Mayor Rodes outlined the ARPA budget, and for transparency it was suggested that a column be added to the general budget to reflect adjustment for the ARPA revenue replacement. No public comment was offered.

***MOTION:** Commissioner Donaldson moved to adjourn. Motion carried. The Public Hearing adjourned at 5:25 p.m.*

PUBLIC HEARING FOR THE ZONING ORDINANCE AMENDMENTS

Call to Order/Ethics Statement: Mayor Tracy Rodes called the Public Hearing to order at 5:25 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Mayor Rodes outlined the proposed amendment which includes language clarification for Special Use Permits as outlined in the Jackson County Unified Development Ordinance Section 3.7.15.

Article III. – Permits and Procedures Section 3.1 – Purpose

In order to establish an orderly process to develop land within the jurisdiction of the Town of Webster, it is the purpose of this section to provide a clear and comprehensible development process. The Town of Webster has adopted Article III. of the Jackson County Unified Development Ordinance: Permits and Procedures. Therefore, the term “Town of Webster” may be substituted for all instances in which the term “County” is found throughout the following ordinance, subject only to the Inter-local Cooperation Agreement Between the County of Jackson and the Town of Webster for the Provision and Administration of Governmental Services as previously adopted by the Town of Webster and Jackson County. Moreover, all references to the “Board of Commissioners”, “Planning Board”, and “Board of Adjustment”, “Community Planning Council”, are hereby replaced with the Town of Webster” equivalents: Town of Webster



Town Board, Webster Planning Board, and Webster Board of Adjustment. Moreover, in the event of a discrepancy between this the following Ordinance and the Interlocal Agreement, the Interlocal Agreement shall govern. Furthermore, all references to the “Table of Permitted Uses in the Regulated Districts” does not apply in the Town of Webster, which has not adopted the “Table of Permitted Uses.”

No public comment was offered.

***MOTION:** Commissioner Davis moved to adjourn. Motion carried. The Public Hearing adjourned at 5:30 p.m.*

BOARD OF COMMISSIONERS SPECIALLY CALLED MEETING

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:30 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

PUBLIC COMMENT

None.

Approval of Agenda:

***MOTION:** Commissioner Moses moved to approve the agenda. Commissioner Young seconded. Motion carried.*

Approval of Minutes: The minutes of June 1, 2022, were emailed prior to the meeting for review.

***MOTION:** Commissioner Moses moved to approve the minutes of June 1, 2022. Commissioner Donaldson seconded. Motion carried.*

ADMINISTRATIVE REPORTS

Mayor’s Report: Mayor Rodes will provide a mayoral update via email at a later time.

Council Members’ and Clerk’s Report:

- Commissioner Young updated the board on last week’s Planning Board meeting. Members chose four possible dates in September and October for the Community Picnic. She contacted William Hazel with the Asheville USGS office to inquire about a water gauge to be located in Webster to monitor water flow and flood level on the Tuckasegee. Various gauges were available with the most basic monitoring water level costing \$7,100 per year. A model to monitor the volume of water would be \$15,400 per year, and each would require a five year commitment. Other organizations, including the Jackson County TDA and Tuckasegee Chapter of Trout Unlimited may be willing to partner with the town to share the cost. It was the consensus of the Board that the Planning Board continue to research this project. The Planning Board will not meet in July.

OLD BUSINESS

1. **Flags for July 4th:** Mayor Rodes has flags ordered for the upcoming holiday that should be delivered next week. When the flags arrive, she will email volunteers to assist in placing them along the sidewalks from the Old School to the Post Office, at the Veterans’ monument, and welcome signs.



NEW BUSINESS

1. Adoption of the FY 2022-2023 Budget Proposal

MOTION: Commissioner Moses moved to adopt the FY 2022-2023 Budget Proposal. Commissioner Young seconded. Motion carried.

2. Adoption of the ARPA Funds Budget

MOTION: Commissioner Moses moved to adopt the ARPA Budget. Commissioner Young seconded. Motion carried.

3. Adoption of the Zoning Ordinance Amendments

MOTION: Commissioner Young moved to adopt the Zoning Ordinance Amendments. Commissioner Davis seconded. Motion carried.

4. Appointment of the Picnic Committee: September 18th and 25th and October 2nd and 9th have been identified as potential dates for the event. Commissioners Young and Donaldson, along with Julie Donandson, Jenny Resigner, and Mayor Rodes have agreed to serve on the committee.

MOTION: Commissioner Davis to appoint Commissioners Young and Donaldson, Mayor Rodes, Julie Donaldson, and Jemmy Resingner to the Picnic Committee. Commissioner Donaldson seconded. Motion carried.

5. July 6th meeting: Based on several board members having scheduling conflicts for the July 6, 2022 meeting date, a quorum will not be available.

MOTION: Commissioner Moses moved to cancel the July 6th meeting. Commissioner Donaldson seconded. Motion carried.

ADJOURNMENT

MOTION: Commissioner Young moved to adjourn. The meeting adjourned at 5:55 p.m.

Next Meeting:

Wednesday, August 3, 2022 at Webster Town Hall, 1411 Webster Road at 5:15 pm

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk