



TOWN OF WEBSTER
March 18, 2022, Work Session Minutes

The Webster Board of Commissioners met remotely on Friday, March 18, 2022, via Zoom for the annual Work Session at 1:00 p.m.

Members/Staff Present: Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Dale Collins, Allen Davis, Kelly Donaldson, and Danell Moses; Town Clerk Debbie Coffey

Members Absent: None

Public Present/Public Comment: Brandon Core

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 1:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Young moved to approve the agenda. Commissioner Grant seconded. Motion carried.

BUDGET WORKSHEET REVIEW

1. Formulation of 2022-2023 Budget

- A. Tax Rate: Tax revenue is projected at \$71,700 based on .15 cent millage. Commissioner Moses noted that she would like to see specific projects funded with revenue from the prior year's tax increase.
- B. Landscaping: Mayor Rodes provided an outline of Scope Services, and based on an increase to \$45 dollars per man-hour, expenses were estimated to be \$11,250.
- C. Town Hall Apartment: Robin Sharrett has not been contacted about additional clarification on his estimate for flooring repairs.
- D. Office Needs: A new printer will be necessary in the near future, with fire-rated filing cabinets being another priority.
- E. Residential Services: Mayor Rodes has received requests to repair and seal seams in the sidewalks for safer bike and pedestrian accessibility.
- F. Town Hall Maintenance: Future needs include window replacement and roof replacement.
- G. Capital Improvements: In addition to the need for replacing the town hall roof, several areas along the existing sidewalks may need repairs or seams sealed.
- H. Board Stipends: It was the consensus of the board to not adjust board stipends.
- I. Clerk Wages: No discussion.
- J. Planning Board: A list of topics for consideration by the Planning Board was discussed. It was the consensus of the board to approve \$30 per meeting for snacks and refreshments for each meeting.

2. American Rescue Plan Act (ARP) Fund Project Ideas

Commissioner Young noted that the Jackson County Parks and Recreation Department has provided a list of equipment and is concerned about using ARPA funds to assist in developing a Webster park without town representatives having an integral part in the planning process. Commissioner Collins noted that he would like to see the funds expended for projects that are in line with the Webster LUP. Several projects have been outlined in the Planning Board Project Priorities handout supplies by Commissioner Young.



3. Opportunities for Community Service/Involvement

Commissioner Collins will work with Trout Unlimited to schedule future litter sweeps to help with trash pickup along the river and main road. Mayor Rodes recognized Max and Lucia Core for agreeing to raise and lower the flags when ordered flown at half-staff. Other areas that could use some up-keep are the kiosk at the Post Office, seasonal decorations, and plantings at the welcome signs and Veterans’ garden.

4. Additional Discussion

Mayor Rodes reiterated the procedure for suspected fraud, noting that a Fraud Risk Questionnaire must be completed each year as part of the annual audit. Miss Lucy’s Picnic has been canceled over the last two years due to the pandemic, and may be reenvisioned to a community block-party style event held at the ball field and rescheduled away from the Fourth of July holiday so as not to conflict with family vacations.

ADJOURNMENT

MOTION: Commissioner Young moved to adjourn. Motion carried. The meeting adjourned at 6:10 p.m.

Next Meeting:

Wednesday, May 5, 2021, at 5:15 p.m.

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk