

**TOWN OF WEBSTER**  
**December 2, 2020, Board Meeting Minutes**

The Webster Board of Commissioners met remotely on December 2, 2020, via Zoom for a regularly scheduled board meeting at 5:15 p.m.

**Members/Staff Present:** Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Kelly Donaldson and Danell Moses; Town Clerk Debbie Coffey; and Attorney Will Morgan.

**Members Absent:** Commissioners Allen Davis, Allan Grant

**Public Present/Public Comment:** None

*GENERAL MEETING*

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**Call to Order/Ethics Statement:** Mayor Tracy Rodes called the meeting to order at 5:25 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

**Approval of Agenda:**

*MOTION: Commissioner Moses moved to approve the agenda. Commissioner Young seconded. Motion carried.*

**Approval of Minutes:** The minutes of the November 4, 2020, meeting were emailed prior to the meeting for review.

*MOTION: Commissioner Moses moved to approve the Minutes. Commissioner Donaldson seconded. Motion carried.*

*CONSENT AGENDA*

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**Financial Report:**

October Financial Statements were provided prior to the meeting. November transactions currently include income of \$6,509.99 and expenses of \$2,867.45. Current Account Balances as of today are:

- \$ 45,902.82 - Select Business Checking
- \$ 85,160.95 - Select Banking and Trust Money Market

Commissioner Moses noted that the balance sheet shows a negative balance of \$112.62 for the Entegra CD 48 account. The clerk will look into the matter and report back at the January meeting.

*MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Donaldson seconded. Motion carried.*

*ADMINISTRATIVE REPORTS*

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**Mayor's Report:**

- NCDOT and Jackson County have been contacted about the pot hole and missing road sign for Buchanan Loop. Mayor Rodes will follow up with Chad Parker of Jackson County concerning the road sign.

- Mayor Rodes has added some Christmas decorations around town hall to encourage holiday cheer for the season.

### **Council Members' and Clerk's Reports:**

- The clerk reported that the CRF grant has been finalized and payment has been received from the county.
- Commissioner Young said the Planning Board will meet in two weeks to do final edits on the draft Land Use Plan. The final draft should be presented to the Board of Commissioner after the 2021 calendar year.
- Commissioner Young also emailed the board a copy of a Cherokee One Feather commentary and resolution adopted by the EBCI requesting the name of Jackson County be changed to Jackson County.
- Commissioner Donaldson noted that the Chamber of Commerce and Parks and Recreation Department will host Christmas fireworks on December 18th.

***MOTION:** Commissioner Moses moved to amend the agenda to discuss changing the name of Jackson County. Commissioner Young seconded. Motion carried.*

### ***OLD BUSINESS***

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**Jackson County Municipal Grant:** Commissioner Donaldson shared examples of gazebo kits from Lowe's Hardware. Mayor Rodes has discussed the possibility of an addition of a multi-use community space with JCPS Assistant Superintendent Jake Buchannan. Another possible project would be the addition of picnic tables and a trash receptacle. Commissioner Young suggested reaching out to the Jackson County Parks and Recreation for a recommended vendor for purchasing picnic tables. A Memorandum of Understanding (MOU) or easement agreement may be required with JC Board of Education. Mayor Rodes will continue to work on this, and will present the project to the Board of Education when necessary. It is possible to apply for the grant prior to approval of an MOU or easement and withdraw the application should the agreement not be reached by the end of the fiscal year.

***MOTION:** Commissioner Moses moved to apply for the Jackson County Municipal Grant to install picnic tables and a trash receptacle at the ballfield. Commissioner Young seconded. Motion carried.*

### ***NEW BUSINESS***

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**1. Board of Adjustment Alternate Appointment:** Brad Reisinger has agreed to serve on Webster's Board of Adjustment. He will fill the seat vacated by Kelli Rhoads.

***MOTION:** Commissioner Donaldson moved to appoint Brad Reisinger as alternate member of the Board of Adjustment. Commissioner Young seconded. Motion carried.*

**2. Planning Board Appointment:** Katie and Will Whitfield have expressed an interest to serve on the Planning Board. Commissioner Young will reach out to them to confirm an interest in an appointment to the board.

**3. Jackson County Name Change:** Commissioner Young outlined the information in the EBCI Resolution requesting the namesake of Jackson County be changed from

President Andrew Jackson to Walter S. Jackson, 18th Principal Chief of the EBCI. Sylva will consider a resolution at their next meeting.

***MOTION:** Commissioner Moses moved to consider a Resolution to Change the Namesake of Jackson County at the January 6th board meeting. Commissioner Donaldson seconded. Motion carried.*

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*ADJOURNMENT*  
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***MOTION:** Commissioner Young moved to adjourn. Motion carried. The meeting adjourned at 6:45 p.m.*

**Next Meeting:**

Wednesday, January 6, 2021, at 5:15 p.m.

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Tracy Rodes, Mayor

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Debbie Coffey, Town Clerk