



TOWN OF WEBSTER

August 5, 2020 Public Hearing and Board Meeting Minutes

Members/Staff Present: Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Allen Davis, Kelly Donaldson, Allan Grant, and Danell Moses; Town Clerk Debbie Coffey; and Attorney Will Morgan

Members Absent: None

Public Present: None

NOISE CONTROL ORDINANCE PUBLIC HEARING

The Webster Board of Commissioners met remotely on August 5, 2020, at 5:10 p.m via Zoom for a Public Hearing to entertain public comment on the proposed Noise Control Ordinance.

Call to Order: Mayor Tracy Rodes called the public hearing to order at 5:10 p.m. She noted that the draft Noise Ordinance has been posted on the Town's website for over two weeks for public review. Section Three of the ordinance, which calls for civil fines for violations was discussed. This will allow for enforcement, but a warning should be issued prior to issuing fines. Mayor Rodes stated that additional written public comments may be submitted by email or dropped by town hall for the next 24 hours. An unidentified caller was admitted to the Zoom call and given the opportunity to speak but did not provide an identity or comment. The Board will review any additional comments received within the next twenty-four hours prior to taking action in September.

MOTION: Commissioner Grant moved to adjourn. Commissioner Young seconded. Motion carried. The meeting adjourned at 5:15 p.m.

BOARD OF COMMISSIONERS MEETING

The Webster Board of Commissioners met remotely on August 5, 2020, at 5:15 p.m. via Zoom for the regularly scheduled monthly board meeting.

Call to Order/Ethics Statement: Mayor Tracy Rodes called the meeting to order at 5:20 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

Approval of Agenda:

MOTION: Commissioner Moses moved to approve the agenda. Commissioner Young seconded. Motion carried.

Public Comment: Mayor Rodes requested the attendee who was in attendance on the iPhone identify themselves and asked for any comment from the public. None was offered.

Approval of Minutes: The minutes of the July 1, 2020 Meeting were emailed prior to the meeting for review.

MOTION: Commissioner Moses moved to approve the Minutes. Commissioner Donaldson seconded. Motion carried.



CONSENT AGENDA

Financial Report:

June Financial statements were provided prior to the meeting. July transactions currently include income of \$1,760.41 and expenses of \$7,983.39. Current Account Balances as of today are:

\$ 41,283.04 - Checking

\$ 84,806.60 - Elite Plus Money Market

MOTION: Commissioner Moses moved to approve the Consent Agenda. Commissioner Young seconded. Motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report:

- Mayor Rodes thanked the Sylva Rotary Club members for their efforts in Webster last week on two projects. Members weeded and mulched the flower bed at the WWII Monument. The volunteers also replaced the cork backing and tidied the community bulletin board at the post office. A letter of appreciation will be mailed to Club Chair Tavis Panozzo.
- Mayor Rodes has found Webster Historical Society newspapers, and documents from the 1970s and 1980s that were donated to the town by relatives of a former resident. She will put the items in town hall for everyone to review.
- Adjustments have been made to the new lights at the monument and Mayor Rodes asked Commissioners to occasionally check to make sure they are working.
- Should Webster suffer a "Zoom-bombing" attack similar to what happened at last month's Sylva meeting, Mayor Rodes would entertain a motion that the meeting be recessed and adjourned to the next thirty minute mark, under a new zoom link to be emailed.
- A complaint was received from a North River Road resident who requested the town have trucks banned from using North River Road and that the Noise Ordinance be applied to vehicles. Mayor Rodes and the clerk have both addressed the emails. Mayor Rodes will request a rotation for the Sheriff's Office mobile speed sign and additional patrols in the area.
- TWSA is working on water testing to show levels of Covid-19 in wastewater. This grant-funded partnership with the Jackson County Health department will provide data to be used for measuring spikes or drops in the public infection rate.

Members' and Clerk's Reports: Commissioner Young was not present at the July Planning Board meeting, and Mayor Rodes attended in her absence. The Planning Board is continuing to work on the Land Use Plan, and will continue to build the document.

OLD BUSINESS

1. **Proposed Noise Control Ordinance:** It was the consensus of the board to consider the Noise Ordinance for adoption at the September meeting as drafted.

NEW BUSINESS

1. **Jackson County Coronavirus Relief Fund (CRF) Discussion:** Funds are being made available to all municipalities in Jackson County to cover expenses directly related in response to the Covid-19 pandemic. Webster's funding allotment is \$6,322.54. These funds must be used for expenses incurred by the town, and cannot be used for purchasing PPE for donation to other agencies. An estimate has been provided by Jon Welch of Workplace



Solution and Perfect Touch Cleaning Cleaning Services. A brief overview of the estimates was provided and discussion was made of various options for using the funds. Mayor Rodes suggested that the upholstered chairs not be cleaned, but be replaced with chairs with non-fabric surfaces that would be easier to clean and disinfect. It was also a consensus to not go with the "Meeting Owl," but use a more economical web camera and microphone to allow for streaming meetings and to hold mixed, virtual and in-person meetings. Clarification is needed on the specification of the computer and if the HDMI Wireless Transmitter is necessary. Improving internet capacity is also a concern and options for better bandwidth should be pursued. Additional cleaning supplies and PPE are also needed. The deadline for submitting the application is August 21st, and all funds must be expended by December 31st. Monthly updates and a final report will also be required. The mayor requested the application be emailed to Commissioners for review at least two days prior to the application deadline.

2. **Procedures for Reopening Town Hall:** Mayor Rodes requested a clear plan be developed for reopening town hall. She suggested that no one be allowed in town hall without a mask and has purchased a digital no-touch thermometer to scan temperatures of anyone who will be working inside the building. No decision was made on a date to resume in-person or mixed electronic and in-person meetings.

ADJOURNMENT

MOTION: Commissioner Grant moved to adjourn. Commissioner Donaldson seconded. Motion carried. The meeting adjourned at 7:00 p.m.

Next Meeting: Wednesday, September 2, 2020, at 5:15 p.m.

Tracy Rodes, Mayor

Debbie Coffey, Town Clerk