

**TOWN OF WEBSTER**  
**October 2, 2019 Board Meeting Minutes**



The Board of Commissioners for the Town of Webster met for a regularly scheduled board meeting at Town Hall, 1411 Webster Road at 5:15 p.m.

**Members/Staff Present:** Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young (arriving after roll call); Commissioners Billie Bryson, Kelly Donaldson, Allan Grant, and Danell Moses; Town Attorney William Morgan; and Town Clerk Debbie Coffey

**Members Absent:** None

**Webster Residents Present:** Louise Stephens and Larry Phillips. Eliane and Marcin Trabski arrived after the meeting was called to order.

*GENERAL MEETING*

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**Call to Order/Ethics Statement:** Mayor Tracy Rodes called the meeting to order at 5:15 p.m. and read the Ethics Statement. No board member expressed any conflict of interest.

**Approval of Agenda:**

**MOTION:** Commissioner Grant moved to approve the agenda. Commissioner Donaldson seconded. Motion carried.

**Approval of Minutes:** The Minutes of the September 4, 2019 meeting were emailed prior to the meeting for review.

**MOTION:** Commissioner Moses moved to approve the September Minutes. Commissioner Donaldson seconded. Motion carried.

**Informal Comments by Public:** None.

*CONSENT AGENDA*

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**Financial Report:**

August Financial statements have been provided prior to the meeting. September transactions currently include income of \$10,467.30 and expenses of \$6,886.51. Current Account Balances as of today are:

\$ 57,10.54 - Checking  
\$ 38,409.93 - Elite Plus Money Market  
\$ 45,239.81 - 48 Month CD

**MOTION:** Commissioner Grant moved to approve the Consent Agenda. Commissioner Young seconded. Motion carried.

*ADMINISTRATIVE REPORTS*

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**Mayor's Report:**

- Mayor Rodes reported receiving a additional requests for street lighting on North River Road from Sharon Myers. Mayor Rodes referred her to the town clerk for



future communication and suggested she attend a meeting to make a formal request for lighting.

- The mayor forwarded information on the proposed rate increase for Duke Energy to all commissioners. Now is the time to voice concerns about the proposal.
- The concerns about speeding and erratic driving brought before the board by Brad Reisinger were somewhat alleviated when it was disclosed that the main vehicle alleged to be involved was said to have been recently totaled in a wreck. Mayor Rodes has discussed the problem with Jackson County Sheriff's Officer (JCSO) Blake Watson who has agreed to look into the situation.
- Mayor Rodes will contact the JCSO for two additional patrol officers for Halloween.

### **Council Members' Reports:**

Commissioner Young reported attending the Greenway Committee meeting that was held at the Webster ballfield. County Commissioner Gail Woody reported to the group that the Webster Pocket Park was on the five-year project list for the County. Commissioner Young will contact County Parks and Recreation officials to investigate the materials that have been dumped near the back of the field area. An official ribbon cutting will be held for the Youth Bicycle Skills Course on the Greenway in the near future.

### **Clerk's Report:**

Eliane and Marcin Trabski addressed the board about a break-in that happened last night at their home between 6:30 and 7:30 pm. Mr. Trabski had gone to Lowe's to purchase plumbing supplies when someone broke a window and took tools from their home. He notified the JCSO immediately upon coming home and discovering the crime. The responding officer (in an unmarked car) was taking Mr. Trabski's report when a man pushing a bicycle went by with a backpack full of Mr. Trabski's tools. Backup was called and the suspect was apprehended later near Town Hall. The clerk came in to work last evening and confirmed that Deputies Conner Wilson and Ty Fox were two of the responding officers.

The clerk reported that Bronwyn Burleson is wrapping up the 2018-2019 audit report. In emails and followup conversations today, Mrs. Burleson noted that several annual contributions were not made for FY 2018-2019. Her recommendation was to pay these for FY 2018-2019 and FY 2019-2020, with the FY 2018-2019 payments being accrued to last year's budget cycle.

### ***OLD BUSINESS***

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1. **Review of the Interlocal Agreement:** Language in the Interlocal Agreement draft needs to be changed to reflect that the Webster Board of Commissioners does not serve as the Board of Adjustment. The Jackson County Subdivision Ordinance must be adopted before the Interlocal Agreement is adopted. It is also requested that additional reports be provided to this board on all permits issued by the county. Mayor Rodes stated that County Clerk, Angie Winchester, is now providing a monthly email report of



building and zoning permits that have been issued. There is a lag of 6 weeks between receipt of the report & the actual permitting.

**MOTION:** Commissioner Young moved to change the language of the Interlocal Agreement to reflect the Board of Commissioners does not sit as the Board of Adjustment. Commissioner Donaldson seconded. Motion carried.

### *NEW BUSINESS*

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**1. Planning Board Recommendation on adoption of JC UDO (Subdivision):**

Commissioner Young noted that members of the Planning Board had concerns with the language of Cluster Developments. The main concern was that unusable, steep property could be designated as “open space areas” rather than designating appropriate recreational communal open space. Set-backs are required even in cluster developments, but houses could be built as close as 40 feet apart. The final recommendation of the Planning Board was to exclude cluster development in Webster and add language restating the one-acre minimum lot size within the town. Attorney Morgan suggested that an electronic copy of this ordinance be obtained so numbering could be updated to reflect the Webster numeration format. He also recommended that the one-acre minimum lot size requirement be stipulated on page 9-8 of the JC UDO.

**MOTION:** Commissioner Young moved to set a Public Hearing for approval of the Jackson County Subdivision Ordinance for the November 6 meeting with the addition of language stating the one-acre minimum lot size requirement and striking all references to cluster developments. Commissioner Donaldson seconded. Motion carried.

**2. Town Hall Trick or Treating:** Mayor Rodes has requested two extra deputies for 4:45 pm until 7:15 pm (or until traffic slows) to assist with traffic patrol during the hours of trick-or-treating on Thursday October 31. Mayor Rodes will decorate, set up, meet and pay patrols, hand out candy, and take photos. Commissioner Grant volunteered to help for the last hour. Commissioner Donaldson will post a Facebook notice of the event.

**3. County Grant Application:** The Jackson County Municipal Grant Application is due on November 1. Several projects were discussed including improved signage for the outside of town hall and improvements to the meeting room to including improved air conditioning and a beverage cooler for use by the Sheriff’s Office as a substation. Hardwired lighting on the flag at the monument is another option.

**4. Cyber Security:** Commission Moses noted that October is National Cyber Security Month. It was the consensus of the board that additional safety measures beyond regular back ups are not necessary at this time.



*ADJOURNMENT*

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**MOTION:** Commissioner Bryson moved to adjourn. Motion carried. The meeting adjourned at 7:25 p.m.

**Next Meeting:**

Social honoring Billie Jo Bryson at 5:00 p.m.

Public Hearing for approval of the Subdivision Ordinance at 5:10 p.m.

Regular Board Meeting-November 6, 2019 at 5:15 p.m.

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Tracy Rodes, Mayor

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Debbie Coffey, Town Clerk