

**TOWN OF WEBSTER**  
**June 5, 2019 Board Meeting Minutes**



The Board of Commissioners for the Town of Webster met for a public hearing for 2019-2020 Budget and a regularly scheduled board meeting at Town Hall, 1411 Webster Road.

**MEMBERS PRESENT:** Mayor Tracy Rodes; Vice-Mayor Leigh Anne Young; Commissioners Billie Bryson, Kelly Donaldson, Allan Grant (arrived at 5:09 pm), and Danell Moses (arrived at 5:11pm)

**ABSENT:** Town Attorney Will Morgan and Town Clerk Debbie Coffey

**OTHERS PRESENT:** Louise Stephens, Larry Phillips.

***PUBLIC HEARING FOR 2019-2020 BUDGET***

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Mayor Rodes called the public hearing to order at 5:07 pm. Commissioner Young read the Budget Proposal and Summary letter. No comments from the public.

**MOTION:** Commissioner Bryson moved to adjourn the public hearing. Motion carried. The hearing adjourned at 5:16 pm.

***GENERAL MEETING***

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**Call to Order/Ethics Statement:** Mayor Rodes called the regular meeting to order at 5:16 pm and read the Ethics Statement. No board members expressed any conflict of interest.

**Approval of Agenda:** The Agenda was amended to include additional item under New Business to discuss Planning Board request for speed/traffic counters for North and South River Roads.

**MOTION:** Commissioner Moses moved to approve the agenda as amended. Commissioner Donaldson seconded. Motion carried.

**Informal Comments by Public**

Louise Stephens pointed out that cemetery landscaping fees would be increasing \$50, from \$300 to \$350, paid to Elite Landscaping three times a year. She is requesting that the Board consider increasing its cemetery donation to help cover those costs.

Also, cemetery Clean-Up day scheduled for June 15 at 9am.

**Guest Speaker:** No guest speaker present

**Approval of Minutes**

Minutes for the May 1, 2019, Board Meeting and the May 4, 2019, Joint Workday with the Planning Board were emailed prior to the meeting for review.



**MOTION:** Commissioner Grant moved to approve the minutes of the May 1, 2019, and May 4, 2019, meetings as presented. Commissioner Young seconded. Motion carried.

### *CONSENT AGENDA*

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#### **Financial Report**

March and April Financial reports were provided prior to the meeting and presented by Commissioner Moses. May financials include:

Income of \$1,793.86

Expenses of \$3,513.79

Current Account Balances as of May 2019 are:

\$97,667.31 – Checking

\$38,298.75 – 48-Month CD

**MOTION:** Commissioner Grant moved to approve the Consent Agenda. Commissioner Bryson seconded. Motion carried.

### *ADMINISTRATIVE REPORTS*

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**Mayor's Report:** Mayor Rodes emailed a Mayoral Report prior to the meeting.

Highlights include:

- Miss Lucy's picnic will be held July 7 at 3:00 pm. Webster will provide fried chicken.
- Webster resident Sharon Myers requests a streetlight at her driveway entrance on N River Road; Mayor Rodes responded that our current obligations are for safety along pedestrian sidewalks within Webster.
- Concern for visibility at intersection of Webster Road and N River Road; may need to request homeowners to trim hedges to improve visibility.
- A couple of signs in yards advertising private businesses that have exceeded short-term allowance; will request that business owner remove them.
- Continual concern for increase dump-truck traffic on N River Road
- Resident question regarding subdividing a 1 ¾ acre lot into two lots; Mayor Rodes referred resident to Jackson County planner, John Jeleniewski.
- Request for help with raising and lowering flags; Commissioner Moses suggested sending request to Sunshine List or posting on webpage.
- Board training opportunity with UNC SOG in Cullowhee for interested board members.
- New plantings at entrance signs and Veteran's Monument have required supplemental watering during recent dry weather; will likely have additional charge from landscaping company for that unexpected work.
- Thanks to the Town Board and Planning Board members for volunteering to help plant flowers and spread mulch acquired through Municipal Grant award.

**Council Members' Reports:** Commissioner Young reported that Molly Neary, Outdoor Program Coordinator for Jackson County Parks and Recreation, is interested in utilizing the Webster ballfield for recreation programs; she will continue to explore how the space might be better utilized to benefit county residents.



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*NEW BUSINESS*

1. **Approval of the 2018-2019 Audit Contract:** Commissioner Moses made a motion to accept the 2018-2019 Audit Contract. Commissioner Young seconded. Motion carried.
2. **Approval of the 2019-2020 Budget:** Commissioner Grant moved to approve the 2019-2020 Budget as proposed. Commissioner Moses seconded. Motion carried.
3. **Approval of the 2019-2020 Fee Schedule:** Commissioner Moses moved to approve the 2019-2020 Fee Schedule. Commissioner Grant seconded. Motion carried.
4. **Request from Planning Board for a DOT speed/traffic study on North and South River Roads:** Commissioner Young made a motion to request a DOT speed/traffic study on North and South River Roads. Commissioner Moses seconded. Motion carried.

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*OLD BUSINESS*

1. **CD Management Update:** Mayor Rodes informed board that the matured CD was moved to the town's general checking account. Options were presented with more favorable interest rates. Board chose to place that money, plus some additional from general savings, into an Entegra Elite+ money market account with 2% interest. Commissioner Moses moved that we put \$45,000 into the Entegra money market account. Commissioner Young seconded. Motion carried.
2. **County Grant Project:** Mayor Rodes updated the Board that we are still waiting for approval from Southwest Child Development Commission to hardwire the lighting at the Veteran's Monument. Grant needs to be completed by the end of June. Will purchase and install solar lights for Monument and two entrance signs for installation before end of June.
3. **Town Hall Apartment Lease:** Apartment has been leased to 2 students for upcoming school year.
4. **Door Hanger Designs:** Commissioner Young reminded board members of earlier discussions for a 'welcome gift' for new residents. Will follow up with additional graphic options for board approval. Quoted 50 door hangers at approximately \$40.
5. **Map Review:** Webster maps on Jackson County's planning department's website have been updated to be in line with our current map in town hall. Will continue further discussion at a future meeting on accuracy of map boundaries.

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*ADJOURNMENT*

**MOTION:** Commissioners Grant and Bryson moved to adjourn. Motion carried. The meeting adjourned at 6:40 pm.



**Next Meeting**

Regular Meeting – Wednesday, July 3, 2019, at 5:15 pm

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Tracy Rodes, Mayor

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Leigh Anne Young, Vice-Mayor