

TOWN OF WEBSTER

Minutes for April 4, 2017 Board Meeting



The Board of Commissioners for the Town of Webster met for a regularly scheduled meeting at Town Hall, 1411 Webster Road. Mayor Tracy Rodes called the meeting to order at 5:15 p.m.

MEMBERS PRESENT: Commissioner Billie Bryson, Commissioner Danell Moses, Commissioner Allan Grant, Commissioner Rick Fulton, Vice-Mayor Leigh Anne Young, and Mayor Tracy Rodes

MEMBERS ABSENT: none

OTHERS PRESENT: Will Morgan, Smith & Morgan Law; Joyce Pope, Town Clerk; Louise Stephens, Property Owner.

GENERAL MEETING

Approval of Agenda

MOTION: Commissioner Fulton made a motion to approve the agenda. Commissioner Young seconded. Motion carried.

Approval of Minutes

Minutes for the March 7 council meeting were presented for review.

MOTION: Commissioner Fulton moved to approve minutes. Commissioner Young seconded. Motion carried.

Informal Comments by Public

Louise Stephens advised the board that the Webster Cemetery Board collected \$3000 in income last year, but expenses were almost \$7,000 due to tree removal after the storms. Of that amount, \$3,250 was expended for landscaping. Ms. Roberts was asked if the board has a budget. She responded that they do not have a formal budget.

CONSENT AGENDA

Financial Report

Joyce Pope presented the profit and loss report and the up-to-date budget report for March 2018:

Beginning town fund balance per February report:	\$ 133,617.59
Expenses	5,889.21
Income	9,589.08
Macon CD 12	25,179.80
Macon CD 48	37,751.25
Ending Town fund balance	\$137,813.23

The Town Clerk pointed out that 80% of budgeted funds for Landscaping have been expended, and that it is unlikely that the currently budget amount will cover the landscaping needs through the end of the fiscal year. The board decided to address this in the planning meeting in April.

MOTION: Commissioner Fulton made a motion to approve the finance reports. Commissioner Moses seconded. Motion passed.

ADMINISTRATIVE REPORTS

Mayor's Report

- **Highlights of recent meetings attended.**
 - Tuckaseegee Water and Sewer: Mayor Rodes reported that she has been elected Chair of the Board for TWSA. TWSA has a lot taking place but at this time there is nothing affecting Webster.
 - NC Department of Transportation: In the RPO, submitted projects are put through a prioritization process. Approval of any projects for Division 14 for will be based on prioritization. The Mayor provided the Board with a SurveyMonkey web address for a survey being offered by the DOT to receive public input on prioritization of projects. The Town Clerk will put the survey on the Town's Facebook page and web page. Additionally, Rodes provided an NCDOT Greenways informational sheet to the board.



- Southwest Commission Meeting: The Tribe was approved to join the COG.
- **Resident complaints:** The Mayor has received complaints on untagged cars and damaged trees. Rodes is going to contact the County regarding a shrub blocking line of site. Rodes also reported to the DOT unauthorized signs that had been placed at the traffic circle. DOT removed signs previously, but more have appeared. Additional advertising signs have appeared in area yards. Long-term display of advertising signs is not allowed.
- **Archived Town Minutes.** Mayor Rodes asked for volunteers to organize archived Town minutes. No one volunteered at this time.

Council Member's Reports

Vice-Mayor Young reported on the Regional A meeting in Franklin that she attended. Information on the NCLM was provided. Participants had an informal roundtable and shared ideas. Young noted that a Citizens Academy is being offered in Maggie Valley that will meet 1 hour per week. The Academy will educate attendees on how tax money is spent. They visit water treatment, fire stations, etc. This Academy is similar to the one held in Jackson County. Additionally, Young will attend the upcoming Greenways meeting.

Commissioner Grant reported that a Jackson County Parks and Rec meeting will take place on April 20 at 6pm.

NEW BUSINESS

1. **Meeting of Joint Entities April 23.** Joint entities will meet April 23 at 6:00pm at the Jackson County Senior Center in the Heritage Room. Speakers will discuss the opioid crisis and other topics. Rodes invited board members to attend. Commissioners Young, Moses and Fulton plan to attend. Rodes provided the board with names tags to be worn to these types of events.
2. **TWSA Infrastructure Requests.** It is time to put in an infrastructure request to TWSA for their Capital Improvement Plan. A potential project is to finish the water line on Buchanan Loop. Grant asked if putting in a Town drinking fountain would be something TWSA would help with. Rodes responded that TWSA's plans address running new lines and would not help with a drinking fountain. The board agreed that there are no projects to present to TWSA at this time.
3. **Cleaning Up the Mountains Community Project:** Rodes said that Jackson County residents Norma Clayton and her husband have been picking up trash and are spearheading a community clean-up. An informational meeting will be held on April 14 to make plans for a clean-up to take place on April 21. Rodes suggested someone from the Board attend to ensure that Webster receives attention on the clean-up day. The Town Clerk was tasked with emailing residents and placing a notice on Facebook about the project.

OLD BUSINESS

1. **Quasi-Judicial Procedure Review.** The board reviewed the information that had been handed out previously. During a proceeding, questions may be asked by the board as well as by the public. The requirement for someone to "have standing" was defined as someone who is materially or personally affected. A quasi-judicial procedure is like a miniature court case. The Town will have six people able to vote at the cell tower hearing. If Verizon were to appeal the Town's decision, they could appeal to the Superior Court. The Jackson County Attorney will be available to assist with procedural questions.
2. **Planning Session:** The planning session is confirmed for April 20. The board decided on a menu for the caterer. In the planning session, questions will be collected for the questionnaire. Some questions in consideration: What would you like to see to improve the look of the Town? How can we get more people involved in Town government? Are you familiar with what you get for your tax dollars? Do you think Webster should remain a separate town? If taxes were to be raised, what rate do you think is acceptable?
3. **Collect Input and Photos for Town Website.** The Clerk has a redesign of the website for the board to review. Young has additional pictures to contribute. The board was asked to consider placing more information about themselves on the site.

**Next Meeting**

The Annual Planning Work Session is Friday, April 20, 12:15pm-3:15pm at Town Hall. Lunch will be provided.

The next Town of Webster Board Meeting will take place on Wednesday, May 2, 2018 at 5:15pm.

ADJOURNMENT:

MOTION: Commissioner Fulton motioned to adjourn. Commissioner Grant seconded. Motion passed. The meeting adjourned at 6:35 p.m.

Tracy Rodes, Mayor

Joyce Pope, Town Clerk