

TOWN OF WEBSTER

Minutes for October 4, 2017 Board Meeting

The Board of Commissioners for the Town of Webster met for their regular board meeting.



MEMBERS PRESENT: Mayor Tracy Rodes; Vice-Mayor Danell Moses; Commissioners Allan Grant, Billie Jo Bryson, and Leigh Anne Young.

MEMBERS ABSENT: none

OTHERS PRESENT: Will Morgan, Attorney; Joyce Pope, Webster Town Clerk; Louise Stephenson, local property owner; and Rick Fulton, Webster resident.

GENERAL MEETING

Mayor Tracy Rodes called the meeting to order at 5:15 p.m.

Approval of Agenda

MOTION: Vice-Mayor Moses moved to accept Agenda. Commissioner Grant seconded. Motion carried.

Approval of Minutes from September 6, 2017

The board reviewed the minutes from the September 6th meeting. Commissioner Billie Jo Bryson's name needs to be corrected.

MOTION: Commissioner Grant moved to approve as amended. Vice-Mayor Moses seconded. Motion carried.

Approval of Minutes from September 15, 2017

The board reviewed the minutes from the September 15th work session.

MOTION: Vice-Mayor Moses moved to accept. Commissioner Young seconded. Motion carried.

Informal Comments by Public - none

CONSENT AGENDA:

Finance Clerk Joyce Pope presented the financial statement for September 2017.

September Expenses totaled	\$8165.82
September Income totaled	\$10,706.60
Ending bank balance on September 30, 2017	\$75,592.06

It was mentioned that Woodard Landscaping has been advised that we have a limit on funds available in each billing cycle.

MOTION: Commissioner Young moved to approve the consent agenda. Commissioner Grant seconded. Motion carried.

Mayor's Report

Mayor Rodes distributed a written report to the board. Highlights include:

- A State of Emergency was issued September 11 – 18th, due to tropical storm Irma.
- The Jackson County Sheriff's Department will provide traffic patrols for Halloween at \$25/hour.
- Mayor Rodes has followed up with the Chair of the Planning Board, Shawn Paulus, to confirm that the Town wants to get that board organized, and up and running with regular meetings.
- Mayor Rodes attended the TAC and SWC board meetings on September 25th.
- The board was polled for their opinion on the Mayor acting as Chair on external boards since the Chair often has limited voting privileges.



- The overgrown brush near the softball field on Webster Road has been addressed by the DOT. Additional clean-up may be required using Woodard Landscaping.
- Veteran's Day events include:
 - Picnic on 10/21, 11:30 a.m. - 1:00 p.m., at SCC
 - Jackson County Veteran's Appreciation Day November 3rd at 3:00 p.m.
 - A parade sponsored by Sylva Rotary on 11/4 at 3:00 p.m.

The board decided to place an outdoor wreath on the Webster Veterans' Monument in honor of Veteran's Day. Commissioner Grant suggested purchasing a non-perishable wreath that could be re-used. The Town Clerk will price wreaths that have a stand.

MOTION: Commissioner Billie Jo Bryson moved to add purchase of a veterans' wreath to the agenda. Commissioner Grant seconded. Motion carried.

- Elections are coming up on November 7.
- Mayor Rodes added that the Town website needs to be updated. The board agreed that those changes may be made without prior board approval. Pope will check with the WCU Tourism School to see if they might be of assistance. Any board member who has relevant photos is invited to submit them for use on the website.

Council Members' Reports

Vice-Mayor Moses attended the Region A Mayor's meeting in Franklin. Moses feels these meetings are valuable and worth attending by any Town leaders. The speaker indicated that students might be available to assist with planning, land use, and more.

NEW BUSINESS:

North Carolina Mayors Association Membership. The board was asked if they feel the \$75 annual membership in this association is desired. Moses stated that membership in this association would be beneficial and provides access to information pertinent to the Town.

MOTION: Moses made a motion that the Town of Webster join the North Carolina Mayor Association, and pay the \$75 membership fee. Commissioner Bryson seconded. Motion carried.

OLD BUSINESS:

1. Purchase of Veterans' Day wreath.

MOTION: Commissioner Bryson made a motion to purchase a reusable wreath for use at the Webster Veterans' Memorial Site at a cost of no more than \$150. Vice-Mayor Moses seconded. Motion carried.

2. Halloween: confirmation of plans.

The Town Clerk is in the process of purchasing the candy. Mayor Rodes will decorate, set up, and hand out candy from 5:00 p.m. - 7:00 p.m. Commissioner Grant will hand out candy from 6:30 p.m. - 8:00 p.m., and Commissioner Moses from 8:00 pm on. Board members will park at the old school or nearby off the street. The Clerk will purchase a small plastic folding table. Members were invited to bring decorations.

3. Potential Candidate to serve out Commissioner Phillips' term.

Rick Fulton, Associate Athletic Director at WCU, has served on the Town of Webster board in the past. Mayor Rodes invited him to attend the October Town meeting to introduce himself, and to consider participating. Fulton indicated his willingness to serve Webster.

MOTION: Vice-Mayor Moses made a motion to appoint Rick Fulton to serve the remainder of Commissioner Phillips' term, which is approximately two years. Commissioner Grant seconded. Motion passed unanimously. Mr. Fulton will be sworn in at the November 1st Town Board meeting.



4. Adopt Motion to go into Closed Session pursuant to NC G.S.143-318.11(a)(3) to consult with an attorney to protect attorney client privilege in regard to an agreement with Jackson County for supplemental services.

MOTION: Commissioner Young made a motion to go into closed session at 6:48pm. Commissioner Bryson seconded. Motion carried.

MOTION: Vice-Mayor Moses moved to return to open session at 6:58. Commissioner Bryson seconded. Motion carried.

It was stated for the record that there was **no action** taken in closed session.

It was determined by the board that there was no further business to discuss.

ADJOURNMENT:

Commissioner Bryson moved to adjourn. The meeting adjourned at 7:00 p.m.

Reminders:

- Halloween Festivities will take place from 5:00-8:00pm on October 31st.
- Next Meeting: Wednesday, November 1, 2017, at 5:15pm.

Tracy Rodes, Webster Mayor

Joyce Pope, Webster Town Clerk